



ACTION

**Kenora Event Centre Committee
Minutes**

**Wednesday January 8, 2013
5:30 p.m.**

Kenora Recreation Centre Upstairs Meeting Room

-
- PRESENT:** Mike Dietsch, Co-Chair
Rory McMillan, Councillor (arrived at 5:39pm)
Ron Lunny, Councillor
Laci Dingwall
Ruth Illman
Colleen Neil, Recreation Manager
Kerri Holder, Administrative Assistant
- GUESTS:** David Nelson, Nelson Architecture Inc.
Jeff Penner, Stantec
Warren Thompson, Stantec
- REGRETS:** Chris Van Walleghem, Co-Chair
Judy Bain
Megan Derouard, Recreation Programmer

Mike Dietsch called the meeting to order at 5:33 p.m.

**A. Declaration of Pecuniary Interest & the General Nature
Thereof:**

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance**
There were none declared.

B. Confirmation of Minutes:

Moved by R. Illman, Seconded by L. Dingwall & Carried:-
That the Minutes of the last meeting of the Kenora Event Centre
Committee meeting held December 10, 2013.

C. Items:

1. Frank Bastone Update

Councillor McMillan updated the group on his recent conversation with Mr. Bastone regarding the alternate recreation proposal. It was agreed that Councillor McMillan respond to Mr. Bastone relaying that the Committee is proceeding with its mandate for now. It was acknowledged that seeing the proposal and presentation by Mr. Bastone has been both positive and helpful for

the Committee.

2. MLSE Team Up Fund

This item was postponed until next meeting as Megan was not present to speak to it.

3. Next Council Update and Public Meeting

At the next Council update, a draft conceptual design report will be presented to Council with the intention of gathering their feedback for the final report. It was suggested that this presentation happen on January 22, 2014, however a number of Council members may be unavailable that day. Colleen to confirm details with the Deputy Clerk.

It was determined that a public meeting should be held to reveal the conceptual design and would be ideal to have it in the evening following the meeting with Council. There was discussion about the format of the public meeting and how the concept design would be best presented. The public should have some time to look at storyboards, followed by a short presentation and question/answer period. It was noted that it is important to provide details on the process of how the final conceptual design came to be. It was decided that the public meeting will be held on January 22, 2014 at 7:00pm in the Rotary Room at the Kenora Recreation Centre. Stantec team will be at both presentations to answer questions.

Warren spoke about the unique evaluation process that Stantec used to create suitable design concepts. It was further explained that the City's documents and information gathered over the last seven or eight years were summarized and evaluated and it was found that there were many common themes within those documents, such as accessibility for all and enhancing tourism, indicating what the community wants. The themes together with layers of costs and funding options, programming options and architectural fits were used in the development to create a conceptual design that meets the needs and wants expressed by the community. There was an inquiry about why a design that does not match the criteria in the evaluation process would be included. Warren explained that it is necessary to show all that was worked through and the process on how the concepts were developed. There was also an inquiry as to whether or not there was a preference in the community for an Olympic size ice surface or an NHL size ice surface. It was confirmed that user groups wanted NHL size and this is the standard for holding some hockey tournaments such as the RBC Cup.

There was discussion about what the design concept report should include. It was suggested to show costs of each component of the design concept as an itemized list to understand the costs involved and to support decisions that may come later in keeping or deleting components in the design concept. The list should include how various pieces could be funded with partners and possibly dates of implementation. Also it was noted that incidental costs such as equipment, furnishings and services will be factored into the cost of the concept design. Operational costs and maintenance costs were discussed also. It was noted that by developing at the current site there would be efficiencies gained in operational costs with staff, equipment and services. It was mentioned that it is the City's normal practice to have funds in reserve funds for future maintenance costs for a new development project like this. Also it was noted that incidental costs such as equipment, furnishings and services will be factored into the cost of the concept design.

Draft drawings and photos of the selected design concept were presented to the Committee. These diagrams were further developed from the comments and preferences expressed by the Committee members after reviewing the four

C. Neil

concept options presented last meeting. It was indicated that there is still work to be done on sizing of spaces, connecting spaces, and ensuring simultaneous use within the facility. Functional issues needed to be addressed and it was mentioned that Jeff could consult with Colleen about this. There was discussion about the site plan and future development. It was noted that although it is important to be looking forward, the actual development process is getting ahead of what has to be accomplished at this point, specifically the presentation of the draft design concept and approval by Council.

Warren indicated that the draft design concept report will be ready for presentation on January 22nd based on the discussion. It was requested that the draft design concept report be sent electronically to the Committee members to review before the presentation to Council. Warren to send draft design concept report by the afternoon of January 21st.

It was confirmed that the final design concept report will be completed by the end of January and presented to Council at the Committee of the Whole meeting in February.

It was suggested that as the marketing lead Laci should go ahead with plans to announce the public meeting in a similar fashion to the last public session. Laci indicated she will draft a "save the date" e-mail to send out by the end of the week. Kerri to post on the front page of the City Portal also.

4. New Business

None

5. Communications and/or Announcements

It was asked if information about the concept design and draft report could be shared and if it should be posted on-line. It was agreed that after the meeting with Council, all information should be shared with the public. At this point, it is beneficial to share that a concept design has positively evolved based on findings from the community and it is important to come out to the public meeting to provide input and ideas before the final report is completed in February.

There was discussion about using media to spread the word. In addition to the radio and newspaper, it was suggested to request that Shaw TV be present at the meeting with Council. Laci offered to approach Jack Dawson, Senior Producer, on this. Also Councillor McMillan will be appearing on Shaw's Good Morning Kenora show in January and indicated he could share details about the public meeting. It was suggested to contact CBC also. Jeff acknowledged the level of media involvement throughout the process has been good which is important to success of the project.

6. Next Meeting Dates

It was noted that the next Committee is scheduled on the same day as Council's Committee of the Whole meeting and it was decided to change next meeting to February 4th.

- Tuesday February 4, 2014 at 5:30 p.m.

Meeting adjourned at 7:18 p.m.

W. Thompson

L. Dingwall

K. Holder

L. Dingwall

R. McMillan